City of Fountain Fire Department
Division of Fire Prevention

Site and Development Plan Submittal Checklist

PURPOSE To provide a list of required items to be shown on a site and/or development plan.

SCOPE All site and/or development plans submitted directly to the fire department.

TITLE BLOCK/ COVER SHEET INFORMATION

- ☐ North Arrow
- ☐ Scale including a graphical representation
- ☐ Vicinity map
- ☐ Project name
- ☐ Project description
- ☐ Applicant name
- ☐ Owner name
- ☐ Developer/Contractor name
- ☐ Date of preparation
- ☐ Site address
- ☐ Tax schedule number
- ☐ Legal description

GENERAL PLAN INFORMATION - All plans should be neat, clear, legible and drawn to a standard Engineer's scale. Inaccurate, incomplete, and poorly drawn plans may be rejected. Plans must not exceed 24 in. x 36 in. and should be folded no larger than 9 in. x 14 in.

- ☐ Property boundaries and dimensions
- ☐ Existing and proposed lots with dimensions
- ☐ Proposed uses and occupancies of all buildings
- ☐ Existing and proposed topography at two-foot maximum contour intervals
- ☐ Existing and proposed easements with dimensions and use information
- ☐ Location and dimensions of all buildings
- ☐ All public and private street names adjacent to project
- ☐ Significant natural features (rock outcroppings, wooded areas, water features, etc.)
- ☐ Show proposed landscaping around all buildings as well as any fire protection appliance (fire hydrant, fire department connection, etc.)
- ☐ Show all walls, fences, and other similar obstructions and indicate construction and heights

BUILDING INFORMATION

- ☐ Footprints, size, heights dimensions and types of construction of all proposed buildings
- ☐ Elevations of buildings as well as any object extending across any drivable surface

FIRE APPARATUS ACCESS INFORMATION

- ☐ Proposed streets, drives, parking areas, etc., with dimensions and whether public or private
- ☐ Construction materials, grades for all drivable surfaces and fire lanes
- ☐ Show and identify all curb types
- ☐ Indicate all curbs or edges of roadways that will be marked as a fire lane
- ☐ Where intersecting drivable surfaces are at angles other than 90 degrees, provide adequate information that apparatus turning movements/radii are met
- ☐ Show all gates across all drivable surfaces and indicate the gate operation
- (electronically/manually) along with gate movement/swing direction
- ☐ Provide dimensions for all gate openings (clear width of opening)
- ☐ Indicate slopes of all roadways with slopes of 10% or greater
- ☐ Ensure dead-ends are provided with approved FD turnarounds as applicable
- ☐ Provide a statement or other indications that angles of approach and departure at all intersections or changes in grade are less than 8 degrees (not percent)